

## Emerson Board Meeting

March 1, 2021

### Call in: Zoom

Members Present: Kylene, Sunita, Deb, Jesse, Sunita, Phuong, Eric

Guests: Chrissy Constant, Kim Finn, Matthew Ellis

Members Not Present: N/A

Time Allotted	Topic from Agenda	Notes
5:00-5:15	Welcome and check in	
5:15-5:25	January 2021 financials, review and vote	<p>Expenses are down, saving about \$7,000 a month not being in the building Focus on trying to have robust project work and field experiences so \$ set aside for that Very close to meeting goal for the Annual Fund, should be met in the next month or so because of recurring donations PERS payments are less than what was budgeted, could be in part from newer employees who haven't hit the</p> <p>Deb motions to <b>approve the January 2021 financials</b></p> <ul style="list-style-type: none"><li>→ Jesse seconds</li><li>→ All in favor</li></ul> <p>Kylene motions to <b>approve the January Meeting Minutes</b></p> <ul style="list-style-type: none"><li>→ Jesse seconds</li><li>→ All in favor</li></ul>
5:25-5:40	Enrollment updates <ul style="list-style-type: none"><li>• Info night, Open House</li><li>• Application process</li><li>• Weighted lottery</li></ul>	<p>Applications due prior to spring break, over 60 applicants to kinder already. Fully online (about 35 people attended) evening info event that was not required for application. Video was shown with success in part from getting to hear from kids. There will also be an Open House event. The weighted lottery can happen for 10 years thanks to the waiver. For now, this year we are running the lottery the same as last year.</p>

5:40-5:50	<p>Facilities update</p> <ul style="list-style-type: none"> <li>• Plans for reopening in spring (outdoor, janitorial)</li> <li>• Summer plans</li> <li>• 1 year license agreement extension – planning for the future</li> </ul>	<p>We are in a 1 year extension for the lease agreement but don't have it in writing yet from Josh and CBI for 2021-2022. It sounds like the next agreement would be a 3 year agreement. There will be multiple things to consider with ventilation, plumbing, building updates, etc that may be necessary.</p> <p>Janitorial costs will need to be determined based off of the final in-person learning plan even if outdoors.</p> <p>Building use will not happen in the summer because of CBI programming and agreement that we don't pay rent.</p>
5:50-6:10	Development updates – Annual fund; Auction	<p>Annual Fund- will meet goal of \$25,000</p> <p>Auction- email went out to parents but there was only one response. Does it continue as an auction for this year? Does it just get morphed with the annual fund? Who supports the efforts in the future?</p> <p>How do we help families conceptualize the cost of reopening and where their donations go?</p> <p>For future thought - how do we expand network of donors, including businesses, and potential board members? Can FES support the auction?</p> <p>After discussion - This year we will have an extension of the Annual Fund ask and an attempt at building community with an online event. Not an actual auction.</p>
6:10-6:20	<p>Funding updates</p> <ul style="list-style-type: none"> <li>• SIA funds</li> <li>• ESSER funds</li> </ul>	<p>ESSER funds- no funds provided in the first round, but PPS included charters to receive resources (hotspots, devices). Second round: Emerson will be receiving about \$600 per student for the purpose of reopening school and getting back in building. Details to come.</p>
6:20-6:50	<p>Return to in-person learning</p> <ul style="list-style-type: none"> <li>• Hybrid blueprint and Communicable Disease Management plan</li> <li>• Airflow and ventilation webinar</li> </ul>	<p>Second survey went out to families today extending feedback to Fridays or Mondays and 1 or 2 hours.</p> <p>Sunita attended ODE webinar on airflow, her takeaway is to open windows in all of the classrooms and purchase HEPA air cleaners in all spaces (classrooms and offices, etc). Also, HVAC adjustment adjustments that have been sent to CBI. Air cleaners are about \$250 but can make a huge difference.</p>

6:50-7:00	Public Comment	
	Next Meeting	Wednesday, March 31 5:00-7:00