

## Emerson Board Meeting Minutes

September 27, 2021, 5-7 pm

### Location: Call in via Zoom

Members Present: Sunita Sandoz, Jesse Sweet, Eric Maxen, Deb Brown, Jill Sorber, Kapil Dev, Matthew Ellis

Guests: Kim Finn, staff rep

Members Not Present: none

Time Allotted	Agenda Topic	Notes
5:00-5:05	Welcome, review of agenda	
5:05-5:10	Vote- Approval of Meeting Minutes from 9/13/21	Eric motions to <b>approve the 9/13/2021 Meeting Minutes</b> → Matthew seconds the motion → All in favor, none opposed, none abstain
5:15-5:50	Public Comment/Guest Speaker: Brian Cavanaugh, former Emerson Board Member and architect  Facilities discussion	Speaks to challenges of finding a long-term facility that is appropriately permitted for school and/or to fund buildout. In move to CBI, they hired a code consultant to do a code report. Examples: old building would have required code change and many updates to use second floor. Board looked into whether it was feasible to buy the old building (charter school bond would have been \$2-3M, plus cost for improvements). Brian advises networking, contacting owners of buildings that were schools, or old industrial buildings that might be permitted and converted; consider bond analysis if purchasing space is an option. Permit change via city can take some time, and can trigger seismic upgrade. Brian will forward bond info to current board.  Matthew: spoke with Dylan Paul of PP&R regarding Children's Museum (expensive HVAC, leaky roof, rent free but pay toward Escrow for improvements, share office space with city/park rangers) and other properties (Lair Hill Park building, Old Firehouse Theatre). Mr Paul makes recommendations to Commissioner Rubio.
5:55-6:05	Vote- Approval of Financials, year-end adjusted, July 2021, and August 2021.	August financials tabled as clerical correction needs to be made.  Eric motions to <b>approve the July 2021 and revised year-end financials.</b> → Jessie seconds the motion → All elected board members in favor, none opposed, Sunita abstains per usual.
n/a	Discussion / Vote - Updated Budget 2021-2022	Tabled until next meeting due to time constraints.

5:45-6:00	Discussion / Vote: Officer elections for President, Treasurer, Secretary of Emerson Board of Directors	Tabled until next meeting due to time constraints.
6-7 pm	Executive Session	"Executive Session pursuant to ORS 192.660(2)(e) to deliberate with persons designated to negotiate real property transactions."  Members of public and staff representative excused.
7:10	Next Regular Meeting  Possible Executive Session	Monday, Oct 25, 5-7 pm  Monday Oct 4, 5pm

Approved 10/25/2021